



Fatigue Management Policy

Version: 3

Last amendment: 29/08/2018

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Coordinator

Approved By: YBE GM Murray Knyvett

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Next Review: 29/08/2020

INTRODUCTION

YBE (2) is committed to managing fatigue in the workplace. Fatigue plays a large role in fitness for work and requires a dedicated approach to ensure fatigue does not impact on workplace safety.

STATEMENT OF AUTHORITY

The provisions in this Fatigue Management Policy have due reference to the YBE (2) EHSC Management System and to the authority of the NT Workplace Health and Safety Act 2011.

INTENT

YBE (2) aims to ensure it is committed to the health and safety of its workers, and in the case of any Fatigue Management issues is of the highest priority.

RELEVANT DEFINITIONS

YBE (2), Yolgnu Business Enterprises (2) Pty Ltd.
EHSC, Environment, Health, Safety and Community

POLICY

YBE (2) will comply with the following areas:

- Monitoring employee behaviour for signs of fatigue, and maintaining open channels of communication to encourage employees to discuss any issues outside the workplace that may affect their fitness for work.
- No employee shall work more than 14 days consecutively, and no employee shall work more than 240 hours in any four (4) week cycle.
- Comply with all contract obligations and policies of our clients.
- It is the responsibility of the person assigning hours/shifts/roster to a crew to monitor the hours worked by each person on site.
- All employees should pay attention to other employee's state of health and wellbeing.
- Discussion of fitness for work is encouraged and open communication between all employees and supervisors/managers is seen as positive.

This Fatigue Management Policy and the overall results of our program shall be reviewed annually and continuously improved.

SUPPORTING DOCUMENTATION


- *Northern Territory Fatigue Management Code of Practice*
- *Northern Territory Workplace Health & Safety Act 2011*
- *Northern Territory Workplace Health & Safety Regulations 2001*
- YBE (2) EHSC Management System

RESPONSIBILITIES

The EHSC Coordinator is responsible for maintaining this policy and ensuring that it is followed.

Executive Management: Ensure that the Policy Requirements listed above are implemented.

Document History and Version Control

Version	Date Approved	Approved by	Signature
3	29/08/2018	GM Murray Knyvett	

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